

CITY OF COLLINSVILLE, OKLAHOMA  
MINUTES OF REGULAR MEETING  
MONDAY, JULY 1, 2019

The City of Collinsville Commission met in Regular Session on Monday, July 1, 2019 in the Commission Chambers at City Hall in Accordance with the Open Meeting Law, the notice of Public Meeting and Agenda were posted on the City Hall bulletin board on Friday, June 28, 2019 at 3:15 p.m.

ITEM 1. Call to Order

Mayor Bud York called the meeting to order at 5:30 p.m.

ITEM 2. Invocation

Pastor Mark Whitley with Meadowcreek Methodist Church gave the invocation.

ITEM 3. Flag Salute

Mayor Bud York led the Flag Salute.

ITEM 4. Roll Call:

PRESENT

Mayor Bud York  
Commissioner Brad Francis  
Commissioner Melodie Bateman  
Commissioner Larry Shafer  
Commissioner Jerry Pykiet

ABSENT

None

A quorum was declared.

STAFF PRESENT

Pam Polk, City Manager, Craig Stokes, Assistant City Manager of Operations, Ken Ray Underwood, City Attorney, Lori Stephens, City Treasurer and Sherry Campbell, Communications Coordinator.

ITEM 5. Consent Agenda

- A) Approval of Minutes of the June 17, 2019 Regular City Commission Meeting.
- B) Approval of Claims in the amount of \$92,336.09.
- C) Approval of June #2 Payroll in the amount of \$62,587.07.
- D) Approval of Cemetery Deeds: Kou Lee-3 spaces; Xeng Lee-8 spaces;  
Don & Patricia Cagle-1 space.

Motion by Commissioner Shafer seconded by Commissioner Bateman to approve the Consent Agenda.

YES: Francis, Bateman, Shafer, Pykiet

NO: None

Motion Carried 4-0

ITEM 6. Discussion and possible action concerning items removed from the Consent Agenda.

No action.

ITEM 7. Quarterly Reports:

**Collinsville Downtown Inc.:**

- 2nd Quarter was almost entirely consumed with Hogs N Hot Rods. General consensus for this year's show seems that it was a great turnout. We made a few adjustments to address some previous concerns regarding the judging and award categories. The changes may have had something to do with the crowd, but most likely the weather played a big role as so many people were finally able to get out of their flooded areas and enjoy a local event. Either way, we survived and it was a lot of fun and we already making plans for an even better event next year!
  - I would like to give a big Thank You to the City of Collinsville, not just for sponsorship, but even more importantly, the city crew that helps CDI with trash, barricades, electrical panels, etc.
- We had a total income of \$26,633 with \$8,662.93 in expenses; leaving us with Net Income of approx. \$17,971. I have attached complete Hogs Financials to this report.
- We are currently working on our Health & Wellness Fair set for July 20th at the Veterans Building. The Health & Wellness fair is a free event for the community and gives our local health related businesses an opportunity to promote and advertise their services to Collinsville and surrounding residents. We have a couple health care businesses that are not able to make the July 20th date, so we have considered pushing it out a couple weeks. That will be determined at next week's board meeting.
- CDI recently awarded Snook Bayouth with \$3,058.78 in Grant Funding for the work completed on his building windows and signage. We are also in the process of approving and awarding Snook \$1,500 in Grand Funding for a new awning. That project should begin later this month. With Snooks investment and CDI Grant Funding, this is a total of \$10,610.98 in reinvestment funds to help preserving the history and revitalizing our Main Street.

We did not have June's bank statements yet to provide 2<sup>nd</sup> Quarter Financials. I do have 1st Quarter Financials, along with Hogs Financials. I will get 2nd Quarter to Angela just as soon as they are updated. As of May, our Funding Account balance was \$6,063.80 and our General Account balance was \$18,241.78.

**Fire Chief, Harold Call:**

Total EMS Calls for Service Year to Date is 654 which is a 7% increase over 2018.

Fire & Inside City Limit EMS Calls for Service Year to Date is 527 which is a 15% increase over 2018.

**GRANTS RECEIVED**

- \$4,700 – FEMA equipment grant
- \$2,500 – OSFA bunker gear & FF1 for Volunteer Firefighter
- \$3,500 – Cherokee Nation operations grant

## UPDATES & EVENTS

Hogs & Hotrods and July 4<sup>th</sup> Celebration.

2 Firefighters Finished EMT-A the first week of June as is currently taking National Registry exams.

3 Firefighters starting EMT-A class in August.

2 Firefighters taking FF1 starting next month.

ISO survey completed in March. There is still no official word.

Volunteer Firefighters Whitlock and Moore were selected as Volunteer Firefighters of the Year by the Cherokee Nation and presented with plaques at the annual awards ceremony for area volunteer fire departments.

### **Police Chief, Matt Burke:**

#### Employment Changes:

- Conditional employment to Katie Dunagan as Police Officer pending Pension physical and CLEET.
- Terminated Dakota Collins as dispatcher.
- Hired Korey Deckard as dispatcher.
- Hiring process for two officers
- Hiring process for dispatcher and dispatch supervisor

#### Equipment Changes

- All new Chargers are fully equipped.
- Truck has been manufactured, waiting for pickup.
- Language Line

#### Statistics

- 152 Reports, down from last quarter.
- 49 Arrests, down from last quarter.
- 346 Tickets, up from last quarter.
- 63 Warnings, down from last quarter.
- Generated \$64,398 in fines, which is up from last quarter.
- Worked 24 accidents, up by 2 from last quarter.
- 779 E911 calls, down from last quarter.
- 210 Animal Calls.

#### Donations

- Receiving five body cameras which total \$3,995.
- \$1,000 Grant from Wal-Mart.

ITEM 8. First reading of Ordinance Number 946.

Motion by Commissioner Bateman seconded by Commissioner Francis to waive the first reading of Ordinance Number 946.

YES: Pykiet, Shafer, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 9. Discussion, consideration and possible action to approve Ordinance Number 946, an ordinance amending Ordinance Number 704 and the Subdivision Regulations and Subdivision Ordinances of the City of Collinsville, Oklahoma, by updating the regulations within the city limits, repealing all ordinances or parts of ordinances in conflict herewith; declaring an emergency and effective date.

Motion by Commissioner Francis seconded by Commissioner Bateman to approve Ordinance Number 946 declaring it an emergency and effective date.

YES: Pykiet, Shafer, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 10. Discussion, consideration and possible action to declare Ordinance Number 946 an emergency for the purpose of preserving the public health, safety, and/or peace making it effective immediately.

Motion by Commissioner Francis seconded by Commissioner Shafer to declare Ordinance Number 946 an emergency making it effective immediately.

YES: Pykiet, Shafer, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 11. Discussion, consideration and possible action to approve final plat for 4 Bar Addition, 114 lots on approximately 70 acres located south of the southeast corner of North Sheridan Road and Highway 20/East 146<sup>th</sup> Street North, zoned RE (Residential Estates) and PUD (Planned Unit Development).

Motion by Commissioner Bateman seconded by Commissioner Pykiet to approve final plat for 4 Bar Addition, approximately 70 acres, 114 lots, located south of the southeast corner of North Sheridan Road and Highway 20/East 146<sup>th</sup> Street North, zoned RE.

YES: Shafer, Pykiet, Francis, Bateman

NO: None

Motion Carried 4-0

ITEM 12. Discussion, consideration and possible action to approve final plat for Ashbury VII Addition, 48 lots on approximately 17 acres located east of 129<sup>th</sup> East Avenue, South of East 136<sup>th</sup> Street North, zoned RS-3 and PUD-4.

Motion by Commissioner Francis seconded by Commissioner Shafer to approve final plat for Ashbury VII Addition, approximately 17 acres, 48 lots, located east of 19<sup>th</sup> East Avenue, South of East 136<sup>th</sup> Street North, zoned RS-3 and PUD-4.

YES: Francis, Bateman, Shafer, Pykiet

NO: None

Motion Carried 4-0

ITEM 13. Discussion, consideration and possible action to approve agreement between Freeport-McMoran Copper & Coal and the City of Collinsville, Oklahoma with the added language to the escrow contract.

Motion by Commissioner Bateman seconded by Commissioner Shafer to approve agreement between Freeport-McMoran Copper & Coal and the City of Collinsville, Oklahoma with added language to the escrow contract.

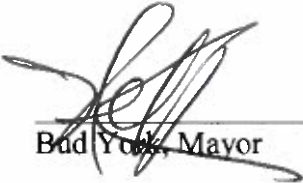
YES: Pykiet, Shafer, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 14. Adjournment.

Mayor Bud York adjourned the meeting 5:55 p.m.



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Bud York, Mayor

ATTEST:



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Angela McGinnis, City Clerk