

CITY OF COLLINSVILLE, OKLAHOMA  
MINUTES OF REGULAR MEETING  
MONDAY, FEBRUARY 6, 2023

The City of Collinsville Commission met in Regular Session on Monday, February 6, 2023, in the Commission Chambers at City Hall in Accordance with the Open Meeting Law, the notice of Public Meeting and Agenda were posted on the City Hall bulletin board on Friday, February 3, 2023, at 1:30 p.m.

ITEM 1. Call to Order

Mayor Larry Shafer called the meeting to order at 5:30 p.m.

ITEM 2. Invocation

Pastor Jim Carney with Current Church gave the invocation.

ITEM 3. Flag Salute

Mayor Larry Shafer led the Flag Salute.

ITEM 4. Roll Call:

PRESENT

Mayor Larry Shafer  
Commissioner Brad Francis  
Commissioner Melodie Bateman  
Commissioner Danny Stanley  
Commissioner Joe Sagi

ABSENT

None

A quorum was declared.

STAFF PRESENT

Pam Polk, City Manager, Craig Stokes, Assistant City Manager of Operations, Angela McGinnis, City Clerk, Lori Stephens, City Treasurer, Jessi Stringer, City Planner, Harold Call, Fire Chief, Ken Underwood, City Attorney.

ITEM 5. Consent Agenda:

- A. Approval of Minutes for January 17, 2023, Regular City Meeting.
- B. Approval of Claims in the amount of \$84,166.91.
- C. Approval of January #2 Payroll in the amount of \$75,950.89.
- D. Approval of Budget Amendment #48 \$31,273 Senior Citizens Bus Grant Match.
- E. Approval of Budget Amendment #49 \$73,923 INCOG Senior Bus Grant.
- F. Approval of Budget Amendment #50 \$823.31 Community Outreach Payroll Reimbursement.
- G. Approval of Cemetery Deed for Che Nou Vang-one space.

Motion by Commissioner Francis seconded by Commissioner Sagi to approve the Consent Agenda.

YES: Stanley, Bateman, Francis, Sagi

NO: None

Motion Carried 4-0

ITEM 6. Discussion and possible action concerning items removed from the Consent Agenda.

No action.

ITEM 7. First reading of Ordinance Number 1015.

Motion by Commissioner Sagi seconded by Commissioner Bateman to waive the first reading of Ordinance Number 1015.

YES: Francis, Sagi, Stanley, Bateman

NO: None

Motion Carried 4-0

ITEM 8. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny approval of Ordinance Number 1015, an ordinance closing a portion of a utility easement located in Lot 13, Block 4 in the Estates at Edgewood, City of Collinsville, Tulsa County, Oklahoma, according to the US Government survey thereof, said tract of land being more particularly described hereinafter, and retaining the rights of any holder of a franchise or others determined by the governing body to have a special right or privilege granted by ordinance or legislative enactment to maintain their existing utilities, and retaining the absolute right to reopen the portion of the utility easement without expense to the municipality; and declaring an emergency.

(Property address: 513 N. 24<sup>th</sup> Street)

Motion by Commissioner Sagi seconded by Commissioner Stanley to approve Ordinance Number 1015, an ordinance closing a portion of a utility easement located in Lot 13, Block 4 in the Estates at Edgewood, City of Collinsville, Tulsa County, Oklahoma, according to the US Government survey thereof, said tract of land being more particularly described hereinafter, and retaining the rights of any holder of a franchise or others determined by the governing body to have a special right or privilege granted by ordinance or legislative enactment to maintain their existing utilities, and retaining the absolute right to reopen the portion of the utility easement without expense to the municipality; and declaring an emergency.

(Property address: 513 N. 24<sup>th</sup> Street)

YES: Francis, Bateman, Stanley, Sagi

NO: None

Motion Carried 4-0

ITEM 9. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny action to declare Ordinance Number 1015 an emergency for the purpose of preserving the public health, safety and/or peace making it effective immediately.

Motion by Commissioner Francis seconded by Commissioner Bateman to approve Ordinance Number 1015 with an emergency clause for the purpose of preserving the public health, safety and/or peace making it effective immediately.

YES: Sagi, Stanley, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 10. First reading of Ordinance Number 1016.

Motion by Commissioner Sagi seconded by Commissioner Bateman to waive the first reading of Ordinance Number 1016.

YES: Stanley, Francis, Sagi, Bateman

NO: None

Motion Carried 4-0

ITEM 11. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny approve of Ordinance Number 1016, an ordinance amending Ordinance Number 606, The Zoning Code of City of Collinsville, Tulsa County, Oklahoma, by approving CZ-227; rezoning the property located at 301 S. 8<sup>th</sup> to RM-2 (Multi-Family Medium Density; repealing all ordinances of the City of Collinsville, Oklahoma in conflict herewith; and directing notification, and declaring an emergency.

Motion by Commissioner Sagi seconded by Commissioner Bateman to approve Ordinance Number 1016, an ordinance amending Ordinance Number 606, The Zoning Code of City of Collinsville, Tulsa County, Oklahoma, by approving CZ-227; rezoning the property located at 301 S. 8<sup>th</sup> to RM-2 (Multi-Family Medium Density; repealing all ordinance of the City of Collinsville, Oklahoma in conflict herewith; and directing notification and declaring an emergency.

YES: Francis, Stanley, Sagi, Bateman

NO: None

Motion Carried 4-0

ITEM 12. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny action to declare Ordinance Number 1016 an emergency for the purpose of preserving the public health, safety and/or peace making it effective immediately.

Motion by Commissioner Sagi seconded by Commissioner Bateman to declare Ordinance Number an emergency for the purpose of preserving the public health, safety and/or peace making it effective immediately.

YES: Stanley, Bateman, Sagi, Francis

NO: None

Motion Carried 4-0

ITEM 13. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny approval of Cherry Creek Phase III Final Plat.

Motion by Commissioner Bateman seconded by Commissioner Stanley to approve Cherry Creek Phase III Final Plat.

YES: Sagi, Francis, Bateman, Stanley

NO: None

Motion Carried 4-0

ITEM 14. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny approval of Cherry Creek Phase IV Final Plat.

Motion by Commissioner Bateman seconded by Commissioner Francis to approve Cherry Creek Phase IV Final Plat.

YES: Stanley, Sagi, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 15. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny appointment of Kevin Caudill to Planning Commission replacing Alan Kennedy with term expiring December 1, 2024.

Motion by Commissioner Sagi seconded by Commissioner Stanley to appoint Kevin Caudill to Planning Commission replacing Alan Kennedy with term expiring December 1, 2024.

YES: Bateman, Francis, Sagi, Stanley

NO: None

Motion Carried 4-0

ITEM 16. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny appointment of Ashley Ewing to Planning Commission replacing Adam Steidley with term expiring December 1, 2024.

Motion by Commissioner Bateman seconded by Commissioner Sagi to appoint Ashley Ewing to Planning Commission replacing Adam Steidley with term expiring December 1, 2024.

YES: Stanley, Francis, Sagi, Bateman

NO: None

Motion Carried 4-0

ITEM 17. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny approval of bid from Osage Ambulance in the amount of \$145,945 for the purchase of Type Three Configuration Ambulance.

Motion by Commissioner Bateman seconded by Commissioner Stanley to approve purchase of Type Three Configuration Ambulance from Osage Ambulance in the amount of \$145,945.

YES: Sagi, Francis, Bateman, Stanley

NO: None

Motion Carried 4-0

ITEM 18. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny to surplus Dura Patcher, Model Number 125 DJT, Serial Number 20885, Vin Number: 1D9BB1722GP441885.

Motion by Commissioner Bateman seconded by Commissioner Sagi to declare Dura Patcher, Model Number 125 DJT, Serial Number 20885, Vin Number: 1D9BB1722GP441885 as surplus.

YES: Francis, Stanley, Sagi, Bateman

NO: None

Motion Carried 4-0

ITEM 19. Discussion, consideration, and possible action to approve, deny, or amend and approve or deny approval of Quote from Bain Structures for Cemetery Building in the amount \$69,000.

Motion by Commissioner Bateman seconded by Commissioner Francis to approve quote from Bain Structures for Cemetery Building in the amount of \$69,000.

YES: Sagi, Stanley, Bateman, Francis

NO: None

Motion Carried 4-0

ITEM 20. Discussion, consideration, and possible action to enter into Executive Session for discussing the purchase or appraisal of real property located at 13701 N. Old Highway 169, Collinsville, Oklahoma, as allowed by 25 O.S. 307 (B)(3).

Motion by Commissioner Bateman seconded by Commissioner Francis to enter into Executive Session at 5:56 p.m.

YES: Stanley, Sagi, Bateman, Francis

NO: None

Motion Carried 4-0

Out of Executive Session at 6:07 p.m.

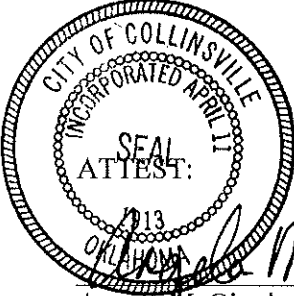

ITEM 21. Discussion, consideration, and possible action on matters discussed in Executive Session.

No action.

ITEM 22. Adjournment.

Mayor Larry Shafer adjourned the meeting 6:07 p.m.

  
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Larry Shafer, Mayor

  
  
Angela McGinnis, City Clerk